



Transfer Credit Notification Form

IMPORTANT: The purpose of this form is to aid in the evaluation of transfer credit upon receipt of your official transcript. Courses taken in subjects not offered at one of the undergraduate Claremont Colleges will not be eligible for transfer (Ex. nutrition or marketing).

Student Name: _____ ID: _____ Class: _____

COURSE INFORMATION (ONE FORM PER COURSE)

Course Number: _____ Course Title: _____ Course Subject: _____

Name of Institution: _____ City/State: _____

Number of Credits: _____ Calendar System: Semester Quarter Term/Year: _____ / _____

IS THE COURSE ONLINE? Yes (*Elective credit only; two maximum; Dept. Signature required*) No

Dept. Faculty Name:		Dept. Faculty Signature:	
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REGARDING ONLINE COURSES

Online courses will not be considered for transfer credit unless they meet either of the two criteria identified below.

1. The courses are on the UC ASSIST (<http://www.assist.org/>) list of approved courses
2. The courses were completed through a comparable liberal arts college or university program; and have been approved for transfer credit by the chair of the relevant department or program at Scripps College. The College will accept no more than the equivalent of two Scripps courses from online courses as transfer credit toward the Scripps College bachelor's degree.

Online courses may *only* be used as elective credit. Online courses may not count toward general education, major, or minor requirements.

THIS SECTION TO BE COMPLETED FOR COURSES INTENDED TO FULFILL THE NATURAL SCIENCE GE REQUIREMENT.

I have reviewed the course indicated above and approve it to satisfy the **Natural Science General Education Requirement**

Keck Dept. Chair Name:		Keck Dept. Chair Signature:	
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TO BE COMPLETED BY THE STUDENT. READ EACH POLICY AND INITIAL.

_____ **No repeat credit:** Credit is not allowed for courses which repeat or in part overlap courses already taken for a passing grade.

_____ **Senior residence requirement:** A student's final 8 courses may not be transferred.

_____ **Summer transfer credit:** A maximum of the equivalent of 4 courses may be transferred from summer sessions or university extension programs. Courses not taken at the 5Cs do not factor into the major or cumulative Scripps GPA.

_____ **5C courses:** Courses transferred from elsewhere in the 5Cs during a summer term are resident credit and factor into a student's major and cumulative Scripps GPA.

_____ **Transcript:** I will request that an official transcript be sent to the Scripps Registrar upon completion of the course.

_____ **GWS and RES:** Courses intended to satisfy GWS and/or RES GE requirements require an additional petition process.

_____ **Catalog:** I read and understand the Transfer Credit **AND** Online Course Policy in the Scripps Catalog.

Student Signature: _____ Date: _____