



Accommodations and Academic Resource Services Appeal Process

If a student is denied an accommodation and believes that they were wrongly denied, they may appeal by sending additional supporting documentation to AARS@scrippscollege.edu and requesting to meet up with the Assistant Dean and Director. It may take 3 - 5 business days for this meeting. The additional documentation will be reviewed by the Assistant Dean and Director and discussed during said meeting. The following conditions should be met in order for a student to successfully request an appeal:

1. Requestor meets the definition of disability.
2. Nexus - identifiable relationship between the requested accommodation or modification and the individual's disability – is justified and verified.
3. Accommodation/modification will allow the person to access accessible, safe, decent, and sanitary housing under Residential Life at Scripps College
4. Accommodation/modification is reasonable.

If the Assistant Dean and Director concludes that the additional documentation still does not warrant a housing accommodation, the student may further appeal the decision by filling out the [Link: https://scrippscollege.formstack.com/forms/accommodation_reconsideration_form] and contacting the Assistant Vice President for Student Affairs at the Dean of Students office.

The Assistant Vice President for Student Affairs will look over this documentation, and if approved, the student will then be placed on the waiting list. If the Assistant Vice President for Student Affairs denies the accommodation, and the student believes that they were wrongly denied, the student may begin a formal grievance procedure.

Grievance

If the student has depleted all of the above appeals and believes that they have been unjustly denied, they may start a formal grievance procedure regarding the University's compliance with the Americans with Disabilities Act of 1990.

The following link will direct you to Scripps' Grievance Procedures:

https://www.scrippscollege.edu/titleix/wp-content/uploads/sites/62/Scripps-College-Discrimination-and-Harassment-Policies-and-Grievance-Procedures_Sep_25.pdf

Special Note For Housing Accommodations: If a housing accommodation is approved after any of the steps of the appeal, Residential Life will be notified and the student will be placed on a waiting list until Residential Life has available space for the approved accommodation – this can take anywhere from a couple days to a couple months.

Waiting lists are prioritized based on severity of need rather than the chronological order of applications. The AARS housing committee has the right to determine the severity of a student's need based off of their documentation/conditions.